



MEMORANDUM

TO : Divisions, Departments, Programs, and Branches

FROM : 
Ben Manuelito, Department Manager III
Fleet Management Department

DATE : April 01, 2016

SUBJECT : Amended Fiscal Year 2016 Fleet Management User Rates

Attached is the amended Fleet Management User Rates for Fiscal Year 2016, Appendix F-2, and effective April 01, 2016

Pursuant to the FY 2016 Navajo Nation Budget Instructions Manual, Fleet Management User Rates, Appendix F-2, rates were subject to change depending on fuel economy in April 2016; and our evaluation for past six (6) months indicates that the mileage user rate be decreased from \$0.02 to \$0.03 per mile from existing mileage user rates, as follows:

\$0.02 per mile for vehicles in Group A; and
\$0.03 per mile for vehicles in Groups B through F; and
\$0.03 per mile for diesel powered vehicles.

An amended Fleet Management User Rates schedule is attached accordingly.

Moreover, Fleet Management recommends all Navajo Nation employees economically use, protect and conserve Navajo Nation vehicles, comply with scheduled maintenance service requirements, and adhere to the official-use-only policy. Branch Chiefs have primary responsibility to ensure that assigned vehicles are used in accordance with the requirements of the Navajo Nation Motor Vehicle Operator's Handbook.

Should you have any questions, please do not hesitate to contact my office.

xc: Robert Willie, Manager, GA, OOC
Russell Begaye, President, OPVP, Executive Branch
Lorenzo Bates Speaker, NNC, Legislative Branch
Alan Sloan, Acting Chief Justice, OCJ, Judicial Branch
Dominic Beyal, Executive Director, OMB

REVISED VEHICLE MILEAGE USER RATES

Effective April 1, 2016

Group	Vehicle Class	Vehicle Description	Fleet Purchases		Dept. Purchases		Daily Rental	
			Monthly	Mile	Monthly	Mile	Daily	Mile
A	I	1/2 Ton Pickup Trucks 2WD	\$432	20¢	\$100	20¢	\$32/day	20¢
	III	3/4 Ton Pickup Trucks, 2WD	\$5,184/yr.		\$1,200/yr.			
	XIII	Full Size Sedan						
B	II	1/2 Ton Pickup Trucks 4WD	\$460	27¢	\$108	27¢	\$32/day	27¢
	IV	3/4 Ton Pickup Trucks, 4WD	\$5,520/yr		\$1,296/yr			
	V	1 Ton Pickup Trucks (2WD/4WD)						
	IX	Van Passenger/Cargo						
	XVII	Mid-Size Sports Utility (5 Passenger) 4 WD						
	IV	3/4 Ton Pickup Trucks, 4WD	\$460	30¢	\$108	30¢	\$32/day	30¢
	V	1 Ton Pickup Trucks (2WD/4WD) (Diesel Powered Vehicles)	\$5,520/yr		\$1,296/yr			
C	X	Sports Utility (9 Passenger), 4WD	\$521	27¢	\$140	27¢	\$32/day	27¢
	XV	Sports Utility (5 Passenger), 4WD (Full Size Sports Utility)	\$6,252/yr		\$1,680/yr			
D	VI/VII	2 Ton and Over Trucks (33,000 GVW or less)	\$439	30¢	\$205	30¢	\$32/day	30¢
		2 Ton and Over Trucks (33,000 GVW or less) (Diesel Powered Vehicles)	\$5,268/yr		\$2,460/yr			
	VII	3 Ton Trucks (33,001 GVW or more)	\$471	40¢	\$205	40¢		
		(Diesel Powered Vehicles)	\$5,652/yr		\$2,460/yr			
E	XI	All Police Vehicles	\$546	28¢	\$165	28¢		
		(Police) Sports Utility, 4WD	\$6,552/yr		\$1,980/yr.			
	XVI	(Police) Sedan						
F	VIII	Ambulance			\$171	30¢		
					\$2,052/yr.			
	XIV	Head Start Buses			\$164	26¢		
					\$1,968/yr.			

Vehicle assignments commit the program to monthly charges from the beginning of the assignment to the end of the fiscal year or program period. Vehicle assignments for FY 2016 must be renewed no later than September 5, 2015. Rates are subject to change depending on fuel economy in April 2016.

Daily Fleet Vehicle Rental \$32 per day and 20¢, 27¢, and 30¢ per mile per class (rentals cannot exceed 30 days).