



THE NAVAJO NATION

DR. JOE SHIRLEY, JR.
PRESIDENT

BEN SHELLY
VICE - PRESIDENT

MEMORANDUM

TO : ALL NAVAJO NATION DEPARTMENTS
AND TRIBAL ENTITIES

FROM : 
Bertie Becenti, Programmer Analyst
Fleet Management Department

DATE : October 18, 2010

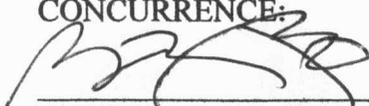
SUBJECT: FUEL RUSCO CARDS

There has been a problem with employees losing personal and vehicle RUSCO Cards. The employee that brings in an old or lost card (after it's found) will no longer be reactivated effective October 18, 2010 due to internal card damage, instead a replacement charge of \$10.00 dollars for either personal or vehicle will be incurred. Personal RUSCO Cards will be updated with the renewal of the Navajo Nation Tribal Permit only.

The employee that has been terminated, discharged or a layoff has occurred from employment shall notify the Fleet Management Department. The employee may return the RUSCO CARD to Window Rock Fleet Management, PO BOX 608 Window Rock, AZ. 86515.

If you should transfer to another department, notification must also be updated with Highway Safety Program to update your Navajo Nation Vehicle Operators Permit. If you should have any questions concerning the foregoing, I can be contacted at (928) 871-7029.

CONCURRENCE:


Ben C. Manuelito, Department Manager III
Fleet Management Department