



MEMORANDUM

TO : DIVISIONS, DEPARTMENTS, PROGRAMS, AND BRANCHES
THE NAVAJO NATION

MVRB MEMBERS

*Linda Bitsoi
Judicial Branch
Chairperson*

*Caleb Roanhorse
Legislative Branch
Vice-Chairperson*

*Mike Martinez
Legislative Branch
Member*

*Sandra Dalgai
Judicial Branch
Member*

*Claudeen Tallwood
Executive Branch
Member*

*Henry Wallace
Executive Branch
Member*

*Ben Manuelito
Fleet Management
Non-voting Member*

FROM : *Linda Bitsoi*
Linda Bitsoi, Chairperson
Motor Vehicle Review Board

DATE : August 13, 2015

SUBJECT : Fiscal Year 2016 Vehicle Assignments

Pursuant to 2 N.N.C. § 3551 *et seq.*, the Motor Vehicle Review Board (MVRB) is authorized to approve all Navajo Nation (NN) vehicle assignments, including revocation of any vehicle assignment previously made if it deems departmental responsibility for proper use has not been exercised.

Additionally, the NN Motor Vehicle Operator’s Handbook prohibits home to work usage of NN vehicles unless authorized by the MVRB. Again, the MVRB has instructed Fleet Management not to sign any Fiscal Year Vehicle Assignment allowing NN vehicles to be taken home or used from home to work or off-duty parking at operator’s residence unless MVRB authorization has been obtained. Moreover, all previous approvals must be renewed for fiscal year 2016, as follows:

1. State the purpose for allowing a NN vehicle to be taken home or used from home to work or off-duty parking at operator’s residence, including location.
2. Identify which assigned NN vehicle warrants consideration.
3. Support your request with appropriate documentation and data, in order to allow the MVRB to fully consider and make its determination.

The MVRB suggests careful and thoughtful planning with regard to how Navajo Nation resources are being expended, including the added fuel cost for such activity, increased wear and tear on vehicles, potential for vehicle misuse or abuse, and reminds everyone that use of a NN vehicle is for official-use-only. The MVRB meets the second Wednesday, each month, at 9:00 AM, at Fleet Management’s Conference Room, Window Rock, Arizona. Please contact the Office Specialist, Fleet Management, at 871-6425 for inclusion of your request as an MVRB agenda item.

xc: Branch Chiefs
The Navajo Nation