



THE
NAVAJO
NATION

FLEET MANAGEMENT • P.O. BOX 608 • WINDOW ROCK, ARIZONA 86515 • (928)871-6425 • Fax (928)871-7038

DR. JOE SHIRLEY, JR.
PRESIDENT

BEN SHELLY
VICE- PRESIDENT

MVRB MEMBERS

Stanley Yazzie
Executive Branch
Chairman

Shirley Barney
Executive Branch
Vice-Chairman

Lawrence John
Legislative Branch
Member

Jonathan Hale
Legislative Branch
Member

Edward Martin
Judicial Branch
Member

Linda Bitsoi
Judicial Branch
Member

Ben Manuelito
Fleet Management
Non-voting Member

MEMORANDUM

TO : DIVISIONS, DEPARTMENTS, PROGRAMS, AND BRANCHS
THE NAVAJO NATION

FROM : 
Stanley Yazzie, Chairperson
Motor Vehicle Review Board

DATE : October 18, 2010

SUBJECT : Mileage Log

Pursuant to 2 N.N.C. § 3551 *et seq.*, the Motor Vehicle Review Board (MVRB) is authorized to approve all Navajo Nation (NN) vehicle assignments, including revocation of any vehicle assignment previously made if it deems departmental responsibility for proper use has not been exercised.

Additionally, the NN Motor Vehicle Operator's Handbook stipulates adherence to the official-use-only policy, emphasizing lawful, prudent, and safe vehicle operation. NN employees shall economically use, protect, and conserve the NN's vehicles and equipment which are entrusted to them.

The Handbook prohibits home to work usage of NN vehicles unless authorized by the MVRB. This means that NN vehicles are not allowed to be taken home or used from home to work or off-duty parking at operator's residence unless MVRB authorization has been obtained. The MVRB suggests careful and thoughtful planning with regard to how Navajo Nation resources are being expended, including the added fuel cost for such activity, potential for vehicle misuse or abuse, increased wear and tear on vehicles, and reminds everyone that use of a NN vehicle is for official-use-only.

To ensure compliance, please instruct all operator's to complete the attached mileage log when operating a NN vehicle. Make appropriate number of copies for each NN vehicle assignment. If you should have any questions, please contact Fleet Management at (928) 871-6425.

xc: Branch Chiefs
The Navajo Nation

