



**THE  
NAVAJO  
NATION**

JOE SHIRLEY, JR  
PRESIDENT

BEN SHELLY  
VICE-PRESIDENT

February 6, 2009

PMD-09-079

**MEMORANDUM**

**TO** : Branch, Divisions, Departments, Programs, Chapters  
**THE NAVAJO NATION**

**FROM** : *Martin E. Ashley*  
Martin Ashley, Assistant Controller  
Property Management Department  
**OFFICE OF THE CONTROLLER**

**SUBJECT : REGISTRATIONS, TITLES AND LICENSE PLATES**

This memorandum supersedes memorandum PMD-05-010. Certain classes of the Navajo Nation property require registration, title and license plates (i.e., vehicles, mobile homes/office units, stock/utility trailers, boats/trailers, ATV's, motorcycles, snowmobiles, tractors). An additional requirement is insurance for these classes of property.

Property Management Department, Office of the Controller represents the Navajo Nation for registration, title and license plates in applicable states coordinating with Motor Vehicle Divisions.

The following original documents are required to begin this process; Manufacturer's Statement of Origin (MSO) or Certificate of Origin (CO), Bill of Sale, Odometer Statements, title transfers or US Government certificates (for federal transfers) and insurance. Property Management initiates and acknowledges the registration application and submits to applicable MVD's. All titles are vested in the name of **THE NAVAJO NATION, P.O. BOX 90, FORT DEFIANCE, ARIZONA 86504** if titled in **Arizona**. **THE NAVAJO NATION, P.O. BOX 89, CROWNPOINT, NEW MEXICO, 87313** if titled in **New Mexico**, and are archived at Property Management.

The cost for registration is the responsibility of programs including late registration and penalties. The cost of insurance, if applicable, is also a program responsibility.

Lastly, Chapters acquiring Local Governance Certification shall consult Property Management for applicable transfers of titles.

Should there be any questions, please contact this department at the numbers below.

xc: Mark Grant, Controller, Office of the Controller  
file

PROPERTY MANAGEMENT DEPARTMENT P.O. BOX 90 FORT DEFIANCE, ARIZONA 86504 (520) 729-4000